

## LINCOLN WATER COMMISSIONERS

June 8, 2016

### **Regular Meeting**

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, George Hadley, Edward Fox, Eric Fox and Rene Lapierre present. Also present were Water Superintendent Romeo Mendes, Lewis Prescott and Anna Nascimento.

The meeting was called to order at 6:00 p.m.

### **PUBLIC COMMENT**

There was no public comment on June 8, 2016 meeting.

### **CONSENT AGENDA –**

Motion to pull items 9a and 9b - to be discussed in Executive Session. (EricF/RL)

Motion to pull regular minutes of the May 11, 2016 regular meeting. (EdF/RL)

Motion to approve the remainder of the Consent Agenda passed unanimously. (EricF/EdF)

The following items were approved with the consent agenda for the June 8, 2016 meeting:

- Superintendent Report of Daily activity
- Capital Accounts – May 2016
- Abatements – May 2016
- Account Transaction Report May 2016
- Correspondence
- News Articles May 2016

The meeting returned to the regular order of business.

### **MINUTES**

- May 11, 2016 Executive Session

Motion to accept the May 11, 2016 Executive Session minutes passed unanimously. (EdF/RL)

### **MONTHLY FINANCIAL REPORT**

The May 2016 operating and revenue report was presented to the Board for approval

Commissioner Lapierre questioned why Debt Service was well above 100%, at 165%. Superintendent Mendes explained that it was possible an entry was made incorrectly. Staff will verify that all entries have been made correctly and report to the Commissioners at the next meeting.

Motion to accept the expenditure and revenue report for the month of May 2016 passed unanimously (RL/GH)

Motion to send the monthly financial status report for May 2016 to the Town Finance Director passed unanimously. (RL/GH)

#### OUTSTANDING BALANCE REPORT

Chairman Conklin stated totals are down from last report.

#### CAPITAL ACCOUNTS

The capital Accounts report for May 2016 was passed with the Consent Agenda and will be placed on file.

#### MONTHLY INVOICES

Motion to approve payment of the May 2016 Accounts Payable in the amount of \$230,735.53 as well as Direct Payments in the amount of \$296,878.64 passed unanimously. (EricF/GH)

#### ABATEMENTS

Monthly Abatements were passed with the Consent Agenda and will be placed on file.

#### ACCOUNT TRANSACTION REPORT

The Account Transaction Report was passed with the Consent Agenda and will be placed on file.

#### CORRESPONDENCE

Monthly Correspondence was passed with the Consent Agenda

##### a. Providence Water Supply General Rate Filing

Superintendent Mendes stated that the Providence Water Supply had informed the Commission of a proposed rate increase of 7 1/2%. In the end the Public Utilities Commission will most likely approve a 2 to 3 percent increase. At the present time the Commission's existing rate structure will be able to absorb the increase. Commissioner Ed Fox inquired as to the frequency of Providence Water's rate filings. Superintendent Mendes replied that same are initiated whenever the PWSB feels Revenues to pay for system improvements need to be increased. Commissioner Lapierre inquired as to the status of the Commission's agreement for the purchase of water from Providence. Superintendent Mendes replied that it will expire in 2018. Chairman Conklin remarked that a new agreement can be worked on over the next couple of years.

##### b. Albion Road Storage Tank – Letter of Responsibility

Superintendent Mendes explained that the letter from the Department of Environmental Management is associated with lead contamination in the soil at the Commission's Albion Road Tank. Traces of lead were found and as a result the Commission is required to take a number of steps to notify the Town and abutters. Additionally, site remediation in the form of removal of impacted soil will be required. Clean soil will then be brought in to replace what was taken off site. Commissioner Hadley inquired as to the extent of the impacts. Superintendent Mendes explained that the affected area was a fifteen foot radius around the tank approximately 6 inches in depth. The impacted soil will be treated with TSP and subsequently removed. After treatment it will be

classified as a solid waste and disposed of at the central landfill. As far as cost, same will be offset by funds not expended for grading work.

#### UNFINISHED BUSINESS

- a. None

#### New Business

- a. 2016/2017 Budget – Discussion and Vote

Superintendent Mendes stated that adjustments approved at the June 1, 2016 meeting were incorporated into the current draft. The only item remaining is to discuss is potential salary increases, if any, for the administrative staff. Motion to meet Monday June 20, 2016 at 4:30 p.m. to continue discussion on and approve the 2016-2017 budget passed unanimously. (EdF/RL)

#### CLAIMS

- a. None

#### News Articles –

News articles for the June 8, 2016 meeting were passed with the consent agenda.

- a) None

#### EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss a new employment contract for the Superintendent (EricF/RL)

#### EXECUTIVE SESSION – Public Vote

Motion to settle the claim for damages caused by a water main break on Duxbury Court, Lincoln passed unanimously. (RL -GH)

Motion to Seal Minutes of Executive Session passed unanimously. (EdF/GH)

#### ADJOURN

There being no further business before the board the meeting adjourned at 6:58 pm